



Republic of the Philippines  
Department of Health  
**EAST AVENUE MEDICAL CENTER**  
**Hospital Bids and Awards Committee**  
East Avenue, Quezon City  
Philippines



December 10, 2020

***NOTICE FOR EMERGENCY PROCUREMENT UNDER  
BAYANIHAN TO RECOVER AS ONE ACT (BAYANIHAN 2)***

The East Avenue Medical Center through its Hospital Bids and Awards Committee (BAC) through the Bayanihan to Recover As One Act (*Bayanihan 2*), invites suppliers / manufacturers / distributors for the bidding of the following projects for CY 2020.

Item No.	Project Name	Total Quantity	Approved Budget for the Contract
I.	Supply, Delivery, Testing and Commissioning of 12-Lead ECG Machine (3 units @P 200,000.00 per unit)	3	600,000.00

Please submit your price proposal and all relevant documents via East Avenue Medical Center's on or before **December 11, 2020, 5:00 PM** with the following requirements:

**Eligibility Requirements:**

- i. Updated Business Permit
- ii. Updated SEC or DTI Registration
- iii. Updated BIR Certificate of Registration (Form 2303)
- iv. Updated Tax Clearance
- v. Updated PhilGEPS Certificate
- vi. Updated Audited Financial Statement including Annual Income Tax Return
- vii. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within five (5) years from the Submission and Opening of Bids

The statement shall include, for each contract, the following:

- i) name of the contract,
- ii) date of the contract,
- iii) kinds of Goods,
- iv) amount of contract and value of outstanding contracts, and
- v) date of delivery

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- viii. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid in accordance to ITB Clause 5.4, within five (5) years from the Submission and Opening of Bids, *must be at least fifty percent (50%) of the ABC.*

For this purpose, similar contracts shall refer to "*Supply, Delivery, Installation and Commissioning of Any ECG Machine*"

The statement shall include, for each contract, the following:

- i) name of the contract,
  - ii) date of the contract,
  - iii) kinds of Goods,
  - iv) amount of contract and value of outstanding contracts,
  - v) date of delivery; and,
  - vi) end user's acceptance or official receipt(s) issued for the contract, if completed
- vii) Net Financial Contracting Capacity or Credit Line Certificate
- viii) Certificate of exclusive and/ or authorize distributorship.

**Technical Requirements**

- i. Delivery and Completion Schedule: Thirty (30) calendar days
  - ii. Completely filled out EAMC Technical Specification Form.
  - iii. The Revised Omnibus Sworn Statement executed by the bidder or his duly authorized representative.
- iii.a. **Duly notarized authority of the signatory:**
- iii.a.i. Secretary's Certificate (i.e. Corporation; Joint Venture Agreement); or
  - iii.a.ii. Special Power of Attorney (i.e Sole Proprietorship; Partnership)

**Additional Requirements:**

**iv. Standard Requirements:**

- Bidder's Certificate that will provide Manual in English Language (2 copies of Operator's/User's Manual and 2 copies of Service/Technical and Maintenance Manual) upon delivery.
- Brochure/sales literature

**v. Training Requirements:**

- Bidder's Certificate that will conduct free technical training and Product Demo for the end-user/s and in-house BIOMED on equipment operation and on maintenance of equipment.



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**After Sales Service:**

- Bidder's Certificate that parts shall be available at the authorized Philippine service center/s for a period of five (5) years after the warranty period.
- Certification from local distributor on the availability of service technicians and/or biomedical engineers in case of equipment breakdown.

**Preventive Maintenance**

- Bidder's Certificate of Free Quarterly Preventive maintenance during the warranty period with preventive maintenance plan.

**Warranty Certificate:**

- Warranty Certificate minimum of **THREE (3)** years for **SERVICE** and **ONE (1)** year for **PARTS**. The warranty period shall commence from the date of acceptance by the end-user after testing and commissioning.

**Calibration Certificate:**

- With Certificate of Calibration of each unit upon delivery.

**Financial Requirements:**

- (a) **Completely filled out EAMC Price Quotation Form.** Bidder must fill in the ff: bid price per unit, amount in words, bidder's specifications, brand and country of origin. Failure to comply shall be the ground for disqualification.
- (b) Price Proposal in company's letterhead
- (c) Bidder should provide a separate **Compact Disc** (CD-R, CD-RW, DVD-R, DVD-RW, etc.) or **Universal Serial Bus (USB)** containing the Price Quotation List in an **excel file**. Only one (1) Compact Disc or USB is required to be included in the Original Financial Folder.

Bidders shall submit two (2) copies of their proposal in a **RED** colored envelope properly labelled and sealed. The First Copy marked as 'ORIGINAL'; the Second Copy marked as 'COPY 1'. All of the two (2) copies shall contain the all the Requirements in a folder.



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(\*\*\*Sample Sealing\*\*\*)

ORIGINAL

\_\_\_\_\_  
(Name of Bidder)

\_\_\_\_\_  
(Address of Bidder)

SAMUEL S. DURAN, MD  
*HBAC-B Chairman*  
EAST AVENUE MEDICAL CENTER  
East Avenue, Diliman, Quezon City

***EMERGENCY PROCUREMENT UNDER BAYANIHAN  
TO RECOVER AS ONE ACT (BAYANIHAN 2) -  
SUPPLY, DELIVERY, TESTING AND COMMISSIONING  
OF 12-LEAD ECG MACHINE (3 UNITS @P 200,000.00 PER UNIT)***

**DO NOT OPEN BEFORE: December 11, 2020 at 5:00PM**

All two (2) envelopes shall be enclosed in a big **RED** colored envelope properly labelled

Please take note that proposals are subject to post-qualification evaluation by the Technical Working Group (TWG). All suppliers shall have demo units (same with the actual offer) on hand in case of TWG demand. A notification letter may be sent for the schedule of the actual demo.

For more details, please contact **MR. PETER B. LUEGO, MGM** at the Procurement Section, Lower Ground Floor, East Avenue Medical Center, East Avenue, Diliman, Quezon City. Telephone nos.: 8928-0611 loc. 224 or 560.

Approved by: \_\_\_\_\_

**SAMUEL S. DURAN, MD**  
**Chairman, HBAC-B**

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